

Résumé of Dominica Malcolm

Personal Details

Name: Dominica Malcolm
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E-mail: dominica@malcolm.id.au
Web portfolio: <http://portfolio.comedydownunder.com>
Citizenship: Australia and United States of America
Date of Birth: 29 November 1983
Marital Status: Married
Driver's Licence: Class C

Career Aspirations

To further develop and extend my skills in Web and database design, development and programming whilst providing excellent service to either in-house or external clients.

Education: Tertiary

2005

Graduate Diploma in Media Production
Murdoch University, Western Australia
Date of Completion: December 2005

2001-2004

Bachelor of Science in Internet Computing
Minors in Multimedia Information Systems and Media Studies
Murdoch University, Western Australia
Date of Completion: July 2004

Academic Transcripts available on request

Education: Short courses

2006

PAC Screenworkshop 2: Comedy (directing)
Perth Actors Collective, Western Australia

2005

PAC Screenworkshop 1 (directing, acting); and
PAC Screenworkshop 2: Romance and Seduction (directing)
Perth Actors Collective, Western Australia

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Education: Short courses continued

2004

Spanish for Beginners; Intermediate Spanish
TAFE, Rockingham, Western Australia

Professional Information Technology Skills

Languages

PHP, CSS, SQL, HTML, XHTML, Javascript, Perl, XML, XSL, C, Java, DTD

Operating Systems

Windows: NT, 95, 98, 2000, XP
Macintosh: OS X 10.3 Panther, OS X 10.4 Tiger
Linux: Debian, Ubuntu

Software

Databases: MS Access, Oracle, MySQL, PostgreSQL
Microsoft: FrontPage, Excel, Word, PowerPoint, Publisher, Outlook
Apple: Final Cut Pro, Soundtrack Pro, GarageBand, DVD Studio Pro, LiveType
Open Source: Apache Web Server, WebGUI CMS, OpenOffice.org, NeoOffice, GIMP
Adobe: Acrobat, PhotoDeluxe, Premiere Pro, Audition
Corel: Paint Shop Pro
Other: FTP clients, Kawa, 3DCG

Hardware

Scanners, printers, CD writers, DVD ROM, DVD writers
Understand TCP/IP networking design and configuration
Can install CD/DVD/HDD/floppy drives, network cards, TV tuner cards for desktop computers
Can build a computer given compatible components

Professional Employment Experience

2006-Current

Malcolm Media

Position: Partner, Creative Consultant

Duties:

- Contracted Web design and programming
- Contracted Database design, development and administration
- Video production

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Professional Employment Experience continued

1999-2006

Freelance

Position: Web Designer

Duties:

- Design or redesign Web sites, including:
 - Far and Wide Camper Trailer Hire <http://www.farandwidecamperhire.com.au>
 - Footprints on my Heart <http://users.bigpond.net.au/footprints>
 - Acacia Getaway (no longer online)
 - Easy Learning Centre <http://easy.rockylets.org>
- Edit content on existing Web sites, including:
 - RecoveryWest <http://www.recoverywest.com>
- Provide information about improving search engine results
- Scan and alter images
- Set up PayPal account
- Tutor in Web maintenance
- Relate information without heavy use of computer jargon
- Recommend Web host

Oct 2005

Terminus Network Services, iLaw

Position: IT Contractor

Duties:

- Write a Perl script to input data to the PostgreSQL database backend of SQL-Ledger

Dec 2003-July 2004

Alcoa World Alumina Australia

Kwinana and Pinjarra locations, Western Australia

Position: Information Technology Vacation Student

Duties:

- Collect information from engineers for content on a Web portal/CMS
- Create a community on already developed portal software
- Layout design
- Help with others' understanding of the new software
- Train others in use of the software
- Present in development community to entire department
- Write training documentation to be understood by engineers and scientists
- Relay information between IT and engineers
- Modify images using Paint Shop Pro

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Casual Employment Experience

Mar 2005-Aug 2005

Self-employed

Western Australia

Position: Artist Manager to Mr Kristian Reimer

Duties:

- Arrange flights and accommodation
- Organise spots at comedy venues throughout Australia
- Develop artist interest

Oct 2004-Jan 2005

Burger King

Laramie, Wyoming, USA

Position: Crew Member

Duties:

- Greet customers in friendly manner
- Organise and host birthday parties
- Serve customers at front counter and drive-thru
- Food preparation
- Cleaning
- Stocking

Dec 2000-Jan 2001

Wellstead Heritage Museum

Bremer Bay, Western Australia

Position: Tour Guide

Duties:

- Tour guide
- Database entry; cataloguing museum artefacts
- Photography
- Cleaning
- Product sales

I have also worked as a door person, greeting audience members and collecting their entry fees at comedy performances and tutored a TAFE student in my final year of high school.

Volunteer Work

From 1999 to now, I have been involved with various aspects of the comedy industry in Australia. Most of what I have done has involved volunteering.

1999-2006

Comedy Down Under

Position: Web designer (<http://www.comedydownunder.com>) and journalist

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Volunteer Work continued

2001-2002

The 3 Canadians

Position: Web designer (<http://etc.comedydownunder.com>)

Comic Relief

Position: Street Promoter

ComedyLive

Position: Journalist

2000-2001

Tony Lesay

Position: Door Person

Awards and Scholarships

2000

Award of Excellence (highest achiever) in Applicable Mathematics
Safety Bay Senior High School

Certificate of Performance From The One Day Engineering Experience
Murdoch University

1999

Scholarship to attend the 1999 Engineering Camp
University of Western Australia

Activities and Interests

Web development (1999-2006):

- Feel free to browse the examples outlined on my Web portfolio (<http://portfolio.comedydownunder.com>)

Writing:

- Screenplays (short films, feature films, sketches)
- Journals
- Essays

Video/film production:

- In 2005 I wrote, directed, co-produced and edited a short film, Journey, under the supervision of Melanie Rodiga (director of Teesh and Trude) as part of my Graduate Diploma.
- I also wrote and/or directed and/or acted in several short films and scenes as part of PAC Screenworkshops.

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Activities and Interests continued

Acting:

- Short Film: The Chatroom 03 (2006)
- Stage Play: Santa's Space Christmas (2005)
- Stage Play: Waggin' It (1997)

Performing comedy:

- Stand up comedy, Australia 2000-2002, 2006
- Stand up comedy, Ireland 2004
- Improvisational comedy, Australia, 2005

Music:

- Learning to play keyboard

Travelling:

- Singapore and Thailand (April 2006)
- New Zealand (February 2005)
- USA (1991, 1995, 1998, 2004-2005)
- Europe and Ireland (July-August 2004)
- Madrid, Spain (2004)
- Canada (2004, 2005)
- Melbourne, Australia (2000, 2001, 2002, 2005)

Attending festivals:

- Sundance Film Festival (2005)
- Toronto International Film Festival (2004)
- Edinburgh Fringe Festival (2004)
- Melbourne International Comedy Festival (2000-2002)
- Fairbridge Folk Festival (several years)

Referees

Available on request